



09th of February 2023

Interior design services for new additions/alterations

Dear Sirs

Thank you for interest in appointing us for the above-mentioned project.

In line with our correspondence, I have drafted a proposal for the following interior scope:

- Entrance
- Entertainment
- Patio
- Bar
- Living room
- Kitchen
- Dining

FEE SUMMARY:

- **STAGE 01 - Look & Feel**
 - Initial Site survey
 - Design research and presentation of general mood boards
 - Basic footprint of interior layout for additions/alterations
 - Presentation on finishes, furniture, and decor
- **STAGE 02 -Conceptual 3Ds**
 - Final space provisions
 - Planning ergonomics and spatial flow
 - Develop conceptual 3D views of relevant areas for client review
 - Prepare provisional furniture, lighting, sanitary & general finishes schedules for approval.
 - Sample Board
- **STAGE 03 – Procurement**
 - Prepare and review interior budget
 - Final furniture, lighting & general finishes schedules (shopping list)

TOTAL FEE: R 32 602.50
Discount: R 1552.00 (5%)

TOTAL FEE: R 31050.00

*Travel charged separately at R5.50 per km
Meetings charged separately at hourly rate of R450/hr
Changes/revisions charged at R350/hr*

All payments are due upon receipt of invoice. All quoted amounts exclude VAT and disbursements, as laid out below:
Design and drawing work are calculated according to the brief. Any additional amendments, changes and meetings/consultations are calculated at R450/hour. Travel charged at R5.50 per km.

Deposit of 65% payable on acceptance.

Balance of 35% payable on completion of design proposal

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