



BUILDING CONTROL

APPLICATION IN TERMS OF A23 TEMPORARY BUILDINGS OF ACT 103 OF 1977

I/We, the undersigned, hereby apply, in terms of A23 of the National building Regulations for Temporary Buildings on the under mentioned site.

(7)(a) Where in any application the owner of any building has declared such building to be a temporary building, the local authority shall, before granting provisional authorization in terms of regulation A23, assess such building in relation to -

- i. the intended use and life of the building;
- ii. the area in which it is to be erected; and
- iii. the availability of suitable materials from which it may be constructed.

SECTION A: REGISTERED OWNER

FULL NAMES: SURNAME:

IDENTITY NO. : ADDRESS

..... POSTAL CODE:

EMAIL ADDRESS: CONTACT NO:

CORRESPONDENCE TO - OWNER ☐ ARCHITECTURAL PROFESSIONAL ☐ AUTHORISED PERSON ☐

I am the registered owner of the following property; or that I have the authority of the registered owner/s of the following property in terms of a RESOLUTION of the directors / members / trustees of the owner/s (A certified copy of the Resolution must be attached). That I am fully aware of the contents of this application. That I appoint the person identified below as my **Legal Agent**, who has the required qualification, to submit the application on my behalf. I accept full responsibility for all actions carried out by my agent on my behalf. That I accept communication by email as a legally valid and binding method of communication.

I nominate: to be my lawful representative and to act on my behalf in the submission of this application in terms Regulation A23 of Act 103 of 1977 and to do all things lawfully required by the Local Authority to ensure this application complies with the provision of the National Building Regulations and Building Standards Act No. 103 of 1977 and any other applicable law. I certify that the answers on this application are to the best of my knowledge, correct.

Should any of the above be found to be incorrect, the application will be rejected and a new application will have to be made. Notwithstanding the aforesaid, should Council have reason to conclude that incorrect information has been knowingly provided, the Council reserves the right to direct a complaint with relevant professional bodies and/or to institute criminal proceeding for fraud.

REGISTERED OWNERS SIGNATURE: **DATE:**Y.....Y.....Y.....Y.....M.....M.....D.....D..

SECTION B: REGISTERED PROFESSIONAL (if applicable)

FULL NAMES: PROFESSIONAL REG. NO: REG. VALID

Y	N
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REG. CATEGORY EMAIL:

CONTACT NO: COMPANY:

ADDRESS: POSTAL CODE

SIGNATURE: DATE:Y.....Y.....Y.....Y.....M.....M.....D.....D..

I AM A REGISTERED PROFESSIONAL ON THE DATABASE OF THE KNYSNA MUNICIPALITY BUILDING CONTROL DEPARTMENT:

Y	N
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SECTION C: AUTHORISED PERSON (if applicable)

FULL NAMES: SURNAME:

IDENTITY NO. : ADDRESS

..... POSTAL CODE:

EMAIL ADDRESS: CONTACT NO:

NOTE: Where the owner is a Company, Close or Trust the relevant sections of the application form are to be completed by an authorised representative thereof and a letter of authority is to be provided. Should the owner be a Body Corporate the relevant sections of this form are to be completed by the Chairperson or Managing agent and a letter of authority to be provided.

SIGNATURE: **DATE:**Y.....Y.....Y.....Y.....M.....M.....D.....D.....



SECTION D: LOCALITY AND DESCRIPTION

ERF/FARM NO: STREET NAME & NO:
 SUBURB: DEVELOPMENT:
 TOWN/AREA: ZONING:
 OCCUPANCY CLASSIFICATION (REGULATION A20):
 INTENDED USE OF THE BUILDING:
 INTENDED PERIOD OF THE BUILDING:
 CONSTRUCTION / MATERIALS:
 ESTIMATED COST OF WORK: R..... EXISTING AREA:m² NEW AREA:m²

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION

LETTER OF MOTIVATION	Y	N
BUILDING PLANS COLOURED AS PER THE ACT 103 OF 1977	Y	N
AESTHETICS/HERITAGE APPROVALS (if applicable)	Y	N
HOME OWNER'S ASSOCIATION/DESIGN REVIEW PANEL'S STAMPS AND ENDORSEMENT SIGNATURES IN BLUE INK (if applicable)	Y	N
COPY OF TITLE DEED	Y	N
ERF DIAGRAM/ SURVEYOR GENERAL DIAGRAM	Y	N
POWER OF ATTORNEY TO SUBMIT ON BEHALF OF REGISTERED OWNER	Y	N
CORPORATE APPLICATIONS ARE TO BE ACCOMPANIED BY A CORPORATE AUTHORISATION RESOLUTION.	Y	N
SANS FORM 2 - FULLY COMPLETED AND SIGNED (Engineer/Competent person appointment(s) if applicable)	Y	N

NOTE: Please note that the municipality reserves the right to ask for any additional documentation, as may be necessary to process this application. This application will only be valid on full payment of fees and processed on proof of receipt not on notice of payment. Corporate applications are to be accompanied by a corporate authorisation resolution.