



REQUEST FOR CERTIFICATE OF OCCUPANCY

SECTION A

I,
being
(State interest in the building, e.g owner, bond holder, etc)

Street Address

Tell No Cell No Email

do hereby apply for a certificate of Occupancy for the building located on

Erf Nr Suburb

Address

SECTION B

The work has been completed in accordance with approved plan nr.
for which a completion/final notice/inspection was submitted on: (date)

SECTION C

I attach certificates certifying that:

☐	Electrical	☐	Gas
☐	Form 4 - Engineer	☐	Height or Positioning (P.L.S)
☐	Form 4 - Architect/Energy	☐	Mechanical ventilation
☐	Roof	☐	Revised Plan (If applicable)
☐	SAGGA	☐	Other (specify)

have been erected/installed in accordance with the application in respect of which approval was granted in terms of Section 7 of the National Building Regulation and Building Standards Act, No 103 of 1977, as amended.

Signature Date

NOTE: This application shall be considered submitted at the time it is delivered to the Building Inspector