

HOW TO BOOK INSPECTIONS

- Inspection requests are to be sent to inspections@kouga.gov.za
- Ensure that you copy the area inspector on email request

Area	Inspector	Email	Number
Greater St Francis	Adrian Thorne	athorne@kouga.gov.za	081 765 2818
Greater Gamtoos & Humansdorp	TBA	Copy all inspectors	TBA
Paradise Beach & Aston Bay	Andre Rayners	arayners@kouga.gov.za	TBA
Jeffreys Bay	Nobubele Siboto Lulonke Ndobe	nsiboto@kouga.gov.za Indobe@kouga.gov.za	065 984 6572

Foundation inspection request

- Fill in the inspection request form
- If necessary, submit municipal connection proof of payment (i.e. water, sewer, electrical)

Drainage/tank inspection request

- Fill in form for underground pipework – requested only by registered plumber, or
- Fill in form for conservancy tank – requested by builder or plumber

Final inspection request

- Fill in inspection request form
- Submit all relevant documents with filled in form

Re-inspection request

On inspector instruction

- Fill in inspection request form
- Submit proof of payment of re-inspection invoice with inspection request

General inspections

For complaints related to building control

- Fill in complaint form