

Erf No: 535  
Township: Theescombe  
Owner: Mr & Mrs Da Serra  
Date: 4 October 2024

Annex A  
(normative)

**Form 1 referenced in the National Building Regulations and  
Building Standards Act, 1977 (Act No. 103 of 1977)**

**FORM 1**

**DECLARATION BY PERSON RESPONSIBLE FOR PREPARING AN APPLICATION FOR  
APPROVAL OF THE ERECTION OF THE BUILDING IN TERMS OF SECTION 4 OF THE ACT**

*(To be completed and submitted for all applications prepared in accordance with the provisions  
of Regulation A2)*

To ..... **Nelson Mandela Bay Municipality** ..... *(Name of Local Authority)*  
Erf/Holding/Portion No.: ..... **535** .....  
Township/Agricultural holding/Farm name: ..... **Theescombe** .....  
Street address: ..... **67 Bernard Rd, Lovemore Heights, Gqeberha** .....

Building classification / Occupancy (Regulation A20): ..... **H4** .....  
Nature of project: ..... **ADDITIONS AND ALTERATIONS** .....  
*(Insert proposed new building(s), or building alteration, building addition, re-erection of building,  
refurbishment of building or structural repair to existing building, as relevant.)*

**SECTION 1: DECLARATION BY OWNER**

Name of owner / s ..... **Mr & Mrs Da Serra** .....

Address: ..... **67 Bernard Rd, Lovemore Heights, Gqeberha** .....  
Cell. No. .... **083 375 4258** .....  
E-mail: ..... **albert.daserra@afriamat.co.za** .....

I ☒ / We ☐ hereby confirm that:

..... **Dewald Mathys Potgieter** .....  
*(Name of person registered in a professional category of registration in terms of one of the councils for  
the professions identified in the Council for the Built Environment Act, 2000 (Act No. 43 of 2000))*  
Category of registration: ..... **Professional Architectural Technologist** .....  
*(Insert Professional Architect/Professional Senior Architectural Technologist/Professional Architectural  
Technologist/Professional Architectural Draughtsperson or as approved by SACAP)*

Professional Registration Number: ..... **PAT 30442820** .....

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has been appointed to declare in terms of Regulation A2(1)(g) how the applicable functional regulations are to be satisfied, and I ☒ / we ☐ understand and accept that the onus is on me ☒ / us ☐ to:

i) inform the above-named professional when the work is due to start on site, and if any ... changes are made as to how the functional regulations are to be satisfied, or any changes in the appointment of competent persons are made before the completion of the building; and

extend the above appointment to meet the requirements of Regulations A19(8) and A19(9) where applicable.

Signature of owner (s) ..... Date: 4 October 2024

## SECTION 2: DECLARATION BY APPOINTED PROFESSIONAL PERSON

I, ..... **Dewald Mathys Potgieter** ..... (Name of professional)

Address: ..... **Unit 10, The Network, 19 Cactus Rd, Fairview** .....

..... **Port Elizabeth, 6075** .....

Cell. No.: ..... **072 418 6867** .....

E-mail: ..... **dewald@blackhoundenterprises.com** .....

of ..... **Blackhound Architecture & Rendering** .....

(Name of practice, partnership, association, company or incorporated body)

accept the appointment made in section 1 and declare, to the best of my knowledge, that the functional regulations are to be satisfied as set out in Section 3, with the assistance of the competent persons, if any, named in Section 3, and undertake to update this schedule whenever a change in approach to satisfying these Regulations arises.

Signature of professional.....

Registration Council: ..... **SACAP** .....

Category of registration: ..... **Professional Architectural Technologist** .....

(Insert Professional Architect/Professional Senior Architectural Technologist/Professional Architectural Technologist/Professional Architectural Draughtsperson, etc.)

Professional Registration Number: ..... **PAT 30442820** .....

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|                                                                                                             |                                     |                                     |                                     |                                         |                                     |                                                 |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------------|-------------------------------------|-------------------------------------------------|
| <b>SECTION 3</b>                                                                                            |                                     |                                     |                                     |                                         |                                     |                                                 |
| <b>DECLARATION ON HOW THE FUNCTIONAL BUILDING REGULATIONS IS TO BE SATISFIED IN TERMS OF REGULATION AZ4</b> |                                     |                                     |                                     |                                         |                                     |                                                 |
| Please select the relevant option(s). More than 1 option can be selected.                                   |                                     |                                     |                                     |                                         |                                     |                                                 |
| <b>REGULATION B: STRUCTURAL DESIGN</b>                                                                      |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input checked="" type="checkbox"/> | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION C: DIMENSIONS</b>                                                                             |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION D: PUBLIC SAFETY</b>                                                                          |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION F: SITE OPERATIONS</b>                                                                        |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input type="checkbox"/>            | Not Applicable                      |                                         | <input checked="" type="checkbox"/> |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION G: EXCAVATIONS</b>                                                                            |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION H: FOUNDATIONS</b>                                                                            |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input checked="" type="checkbox"/> | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION J: FLOORS</b>                                                                                 |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input checked="" type="checkbox"/> | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION K: WALLS</b>                                                                                  |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input checked="" type="checkbox"/> | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION L: ROOFS</b>                                                                                  |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input type="checkbox"/>            | Rational Design by Competent Person | <input checked="" type="checkbox"/> | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |
| <b>REGULATION M: STAIRWAYS</b>                                                                              |                                     |                                     |                                     |                                         |                                     |                                                 |
| Applicable                                                                                                  |                                     | <input checked="" type="checkbox"/> | Not Applicable                      |                                         | <input type="checkbox"/>            |                                                 |
| Deemed-to-satisfy Requirements                                                                              | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/>            | Agrément Certification <input type="checkbox"/> |

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|----------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------------|--------------------------|---------------------------------------------------------|
| <b>REGULATION N: GLAZING</b>                                   |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input checked="" type="checkbox"/> | Not Applicable                          |                          | <input type="checkbox"/>                                |
| Deemed-to-satisfy Requirements                                 | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION O: LIGHTING AND VENTILATION</b>                  |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input checked="" type="checkbox"/> | Not Applicable                          |                          | <input type="checkbox"/>                                |
| Deemed-to-satisfy Requirements                                 | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION P: DRAINAGE</b>                                  |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input checked="" type="checkbox"/> | Not Applicable                          |                          | <input type="checkbox"/>                                |
| Deemed-to-satisfy Requirements                                 | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION Q: NON-WATERBORNE MEANS OF SANITARY DISPOSAL</b> |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input type="checkbox"/>            | Not Applicable                          |                          | <input checked="" type="checkbox"/>                     |
| Deemed-to-satisfy Requirements                                 | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION R: STORWATER DISPOSAL</b>                        |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input type="checkbox"/>            | Not Applicable                          |                          | <input checked="" type="checkbox"/>                     |
| Deemed-to-satisfy Requirements                                 | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION S: FACILITIES FOR PERSONS WITH DISABILITIES</b>  |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input type="checkbox"/>            | Not Applicable                          |                          | <input checked="" type="checkbox"/>                     |
| Deemed-to-satisfy Requirements                                 | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION T: FIRE PROTECTION</b>                           |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input checked="" type="checkbox"/> | Not Applicable                          |                          | <input type="checkbox"/>                                |
| Deemed-to-satisfy Requirements                                 | <input checked="" type="checkbox"/> | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION V: SPACE HEATING</b>                             |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input type="checkbox"/>            | Not Applicable                          |                          | <input checked="" type="checkbox"/>                     |
| Deemed-to-satisfy Requirements                                 | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION W: FIRE INSTALLATION</b>                         |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input type="checkbox"/>            | Not Applicable                          |                          | <input checked="" type="checkbox"/>                     |
| Deemed-to-satisfy Requirements                                 | <input type="checkbox"/>            | Rational Design by Competent Person | <input type="checkbox"/>            | Rational Assessment by Competent Person | <input type="checkbox"/> | Agrément Certification <input type="checkbox"/>         |
| <b>REGULATION XA: ENERGY USAGE IN BUILDINGS</b>                |                                     |                                     |                                     |                                         |                          |                                                         |
| Applicable                                                     |                                     |                                     | <input checked="" type="checkbox"/> | Not Applicable                          |                          | <input type="checkbox"/>                                |
| Deemed-to-satisfy Requirements                                 | <input checked="" type="checkbox"/> | Deemed-to-satisfy Requirements      | <input type="checkbox"/>            | Deemed-to-satisfy Requirements          | <input type="checkbox"/> | Deemed-to-satisfy Requirements <input type="checkbox"/> |

NOTE 1 Regulation A2 requires the owner to appoint a registered person to declare in Form 1 how the applicable functional regulations of the National Building Regulations should be satisfied.

NOTE 2 The Architectural Profession Act (Act 44 of 2000) makes it an offence for anybody not registered with The South African Council for the Architectural Profession to practice architecture – therefore the declaration contained in Form 1 (and the preparation of building plans for submissions for approval to a local authority can only be made by a person registered in a professional category as per the Architectural Professions Act.