

Amnesty Application Form:

**PLANNING, DEVELOPMENT DEPARTMENT
BUILDING INSPECTORATE SECTION**

SECTION A: To be filled in by applicant

Exemption of penalties charged in terms of Council resolution dated 31 May 2024
no.24/05/PD15.

Please note that the owner shall, where applicable, be required to comply with the National Building Regulations and Standard Act (Act 103 of 1977 as amended) and this exemption does not exclude the owner to comply with any other legislation or By-Law requirements of the Municipality.

NB: Amnesty will only be considered in terms of the following:

1. Previous owners built or extended their buildings without approved plans.
2. Revisions / alterations without approved plans.
3. Past incomplete inspections conducted with no final inspection and no Occupation Certificate issued.
4. Building plans never returned by owners, architects or draughtsman to the Department for final approval.

Name of Applicant: _____

Name of Owner: _____

Erf Number: _____

Subdivision: _____

Date of Application: _____

Telephone / Cell no. _____

Email address: _____

Sign _____

REF#

SECTION B: To be filled in by Kouga Employees

PENALTY CALCULATIONS

APPLICABLE TO PLAN NO:

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LETTER OF MOTIVATION ATTACHED?

SITE INSPECTION REPORT

INVOICE FOR PENALTIES ATTACHED?

YES	NO
YES	NO
YES	NO

UNAUTHORISED BUILDING WORK:

R

INSPECTION PENALTIES:

R

OTHER:

R

TOTAL:

R

EXEMPTION:

R

BALANCE:

R

APPLICATION APPROVED

YES

NO

DATE

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ACTING SENIOR BCO: MR. A THORNE

SIGNATURE

MANAGER : MR. N.LAPPERT

SIGNATURE

COPIES SUPPLIED TO FINANCE DEPARTMENT

YES

NO