

Erf No: 1847
Township: Hunters Retreat
Owner: Ms. Bovey
Date: 17 March 2026

Annex A
(normative)

**Form 1 referenced in the National Building Regulations and
Building Standards Act, 1977 (Act No. 103 of 1977)**

FORM 1

**DECLARATION BY PERSON RESPONSIBLE FOR PREPARING AN APPLICATION FOR
APPROVAL OF THE ERECTION OF THE BUILDING IN TERMS OF SECTION 4 OF THE ACT**

*(To be completed and submitted for all applications prepared in accordance with the provisions
of Regulation A2)*

To **Nelson Mandela Municipality** *(Name of Local Authority)*
Erf/Holding/Portion No.: **1847**
Township/Agricultural holding/Farm name: **Hunters Retreat**
Street address: **27 Kraai road, Kunene Park, Port Elizabeth**
.....

Building classification / Occupancy (Regulation A20): **H4**
Nature of project: **PROPOSED NEW BUILDING, ADDITIONS AND ALTERATIONS**
*(Insert proposed new building(s), or building alteration, building addition, re-erection of building,
refurbishment of building or structural repair to existing building, as relevant.)*

SECTION 1: DECLARATION BY OWNER

Name of owner / s **Ms. Bovey**

Address: **27 Kraai road, Kunene Park, Port Elizabeth**

Cell. No. **0846333033**

E-mail: **Natalie.merrick@tcm.co.za**

I ☒ / We ☐ hereby confirm that:

..... **Dewald Mathys Potgieter**

*(Name of person registered in a professional category of registration in terms of one of the councils for
the professions identified in the Council for the Built Environment Act, 2000 (Act No. 43 of 2000))*

Category of registration: **Professional Architectural Technologist**

*(Insert Professional Architect/Professional Senior Architectural Technologist/Professional Architectural
Technologist/Professional Architectural Draughtsperson or as approved by SACAP)*

Professional Registration Number: **PAT 30442820**

Erf No: **1847**
Township: **Hunters Retreat**
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Date: **17 March 2026**

has been appointed to declare in terms of Regulation A2(1)(g) how the applicable functional regulations are to be satisfied, and I ☒ / we ☐ understand and accept that the onus is on me ☒ / us ☐ to:

i) inform the above-named professional when the work is due to start on site, and if any ... changes are made as to how the functional regulations are to be satisfied, or any changes in the appointment of competent persons are made before the completion of the building; and

extend the above appointment to meet the requirements of Regulations A19(8) and A19(9) where applicable.

Signature of owner (s) Date: **17 March 2026**

SECTION 2: DECLARATION BY APPOINTED PROFESSIONAL PERSON

I, **Dewald Mathys Potgieter** (Name of professional)

Address: **Unit 10, The Network, 19 Cactus Rd, Fairview**

..... **Port Elizabeth, 6075**

Cell. No.: **072 418 6867**

E-mail: **dewald@blackhoundenterprises.com**

of **Blackhound Architecture & Rendering**

(Name of practice, partnership, association, company or incorporated body)

accept the appointment made in section 1 and declare, to the best of my knowledge, that the functional regulations are to be satisfied as set out in Section 3, with the assistance of the competent persons, if any, named in Section 3, and undertake to update this schedule whenever a change in approach to satisfying these Regulations arises.

Signature of professional.....

Registration Council: **SACAP**

Category of registration: **Professional Architectural Technologist**

(Insert Professional Architect/Professional Senior Architectural Technologist/Professional Architectural Technologist/Professional Architectural Draughtsperson, etc.)

Professional Registration Number: **PAT 30442820**

Erf No: 1847
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SECTION 3						
DECLARATION ON HOW THE FUNCTIONAL BUILDING REGULATIONS IS TO BE SATISFIED IN TERMS OF REGULATION AZ4						
Please select the relevant option(s). More than 1 option can be selected.						
REGULATION B: STRUCTURAL DESIGN						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION C: DIMENSIONS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION D: PUBLIC SAFETY						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION F: SITE OPERATIONS						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION G: EXCAVATIONS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION H: FOUNDATIONS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION J: FLOORS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION K: WALLS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION L: ROOFS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification
REGULATION M: STAIRWAYS						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification

Erf No: 1847
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REGULATION N: GLAZING						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION O: LIGHTING AND VENTILATION						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION P: DRAINAGE						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION Q: NON-WATERBORNE MEANS OF SANITARY DISPOSAL						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION R: STORWATER DISPOSAL						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION S: FACILITIES FOR PERSONS WITH DISABILITIES						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION T: FIRE PROTECTION						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION V: SPACE HEATING						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION W: FIRE INSTALLATION						
Applicable			☐	Not Applicable		☒
Deemed-to-satisfy Requirements	☐	Rational Design by Competent Person	☐	Rational Assessment by Competent Person	☐	Agrément Certification ☐
REGULATION XA: ENERGY USAGE IN BUILDINGS						
Applicable			☒	Not Applicable		☐
Deemed-to-satisfy Requirements	☒	Deemed-to-satisfy Requirements	☐	Deemed-to-satisfy Requirements	☐	Deemed-to-satisfy Requirements ☐

NOTE 1 Regulation A2 requires the owner to appoint a registered person to declare in Form 1 how the applicable functional regulations of the National Building Regulations should be satisfied.

NOTE 2 The Architectural Profession Act (Act 44 of 2000) makes it an offence for anybody not registered with The South African Council for the Architectural Profession to practice architecture – therefore the declaration contained in Form 1 (and the preparation of building plans for submissions for approval to a local authority can only be made by a person registered in a professional category as per the Architectural Professions Act.