

EXAMINATION SECTION

EXTERNAL MODERATOR'S CLAIM FORM

Full name(s) and surname of claimant: (please print)

.....

ID number:

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Tax number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Personnel number:

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Module code:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 Paper no:

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 Paper duration:

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Exam period:

Academic department:

Method of assessment:

	Written exam
	Oral exam
	Practical exam
	Portfolio exam
	CASS projects

Number of scripts	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td></tr></table>	
Number of students	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td></tr></table>	
Number of days	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td></tr></table>	
Number of hours	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td></tr></table>	
Number of projects	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td></tr></table>	

To be completed by authorized officials only

Calculation of amount claimed:	Gross amount: R.....	Net amount: R..... (less LBS/PAYE)
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I hereby declare that I have not previously claimed for the above services.

.....
SIGNATURE OF MODERATOR

.....
DATE

.....
SIGNATURE OF HEAD OF DEPARTMENT
(Not required for written examinations)

.....
DATE

.....
SIGNATURE OF AUTHORISED OFFICIAL

.....
DATE

EXAMINATION SECTION

MODERATOR'S REPORT: CONTINUOUS EVALUATION (CASS)/PORTFOLIO SUBJECTS

Module code		Paper no		Exam year and month	
Module name					

1. Test papers/projects/assignments submitted by lecturer/examiner.

Format of evaluation moderated

Test		Assignment/Project		Other (Specify)	
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Recommendation

Accepted as is		Accepted conditionally (elaborate in comments section below)		Not accepted (elaborate in comments section below)	
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Comments:

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2. Test scripts/projects/assignments submitted by students.

Number moderated: of

	marks be accepted without change
	marks be accepted on condition that all addition errors be corrected
	marking is too strict, % increase in all marks is recommended
	marking is too lenient, % decrease in all marks is recommended
	standard of marking is poor, re-mark of all scripts/projects is recommended
	scripts/projects of candidates were moderated and the changes as listed below are recommended

Recommended changes:

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.....

NAME (Please print):

Tel: (Work): Cell:

E-mail:

SIGNATURE

DATE