



BLACKHOUND

ARCHITECTURE & RENDERING

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Client:

Daniel Strucken
072 170 7417
daniel@hinterveld.com

Date: 12 September 2024

SCOPE OF WORKS:

Design and technical drawing services on the HR Offices for Mr Daniel Strucken at **Hendrik van Eck Drive, Riverside Industria, Uitenhage**. (No municipal submissions)

Project Requirements:

Affected areas:

- Foyer / Entrance
- Boardroom
- Filing area - Storage
- Kitchenette + Seating
- Ablutions (Male + Female)
- Open plans office

1. Conceptual 3D Design

Conceptual 3D Design of affected spaces.
3D Visualizations included. (No rendering)

2. Estimate pricing

Once we completed our design, we will meet with the contractor to provide us with an estimate cost.

3. Spec sheets + Technical drawing

Interior elements i.e project specific lighting, colour codes
Technical drawing i.e ceiling layouts (incl. LED with diffuser), tiling layouts and shopfront drawings.



4. Project management.

Project management is not included in this fee proposal.

This is where we manage the JBCC building contract, provide necessary documentation, and review sub-contractor designs. We conduct on-site inspections to ensure compliance with the contract and industry standards.

5. Procurement

Procurement is not included in this fee proposal.

This is where we for example, source the furniture and related items for the client. Should you require this service a separate quote can be provided.

DESIGN, TECHNICAL DRAWING & BOQ ONLY - QUOTE.

Professional Fees Calculation:

1. <u>Measuring façade + yard and Drawing up</u>	<u>(160 sqm)</u>	<u>R 8 000.00</u>
2. <u>Redraw existing 2D into 3D</u>	<u>(160 sqm)</u>	<u>R 4 000.00</u>
3. <u>2D Floor plan + 3D Visualization</u>	<u>(140 sqm)</u>	<u>R 14 000.00</u>
4. <u>Spec sheets + Technical drawings</u>	<u>(140 sqm)</u>	<u>R 12 600.00</u>
5. <u>2 x Site Visits</u>		<u>R 2 000.00</u>

TOTAL QUOTE:

R 40 600.00 (VAT not applicable)

6. Project Management

Not included in quote total. **Management will be @ 5% of project cost** spread over the duration of the project and claimed at the end of each month.

Each month includes:

- 2 x Travel.
- Contract and site management.
- Quality control checking.
- Fortnightly minuted meetings with the client and contractor on-site.
- Evaluation of payment claims and approval thereof. (as per JBCC)

KINDLY NOTE:

*Should our scope of work increase, our fees will be adjusted to accommodate the extra scope. This will be discussed before the work commences.

*This quote is only valid for 30 Days after the date of issue.

Excluded from the fees:

- No submissions to council.
- Submission fees and hard copy prints, if required. (e.g. Council and municipal related fees/Estate/NHBRC)
- Other Professional consultancy fees that may be required (e.g. Structural Engineer, Quantity and Site Surveyors, Health & Safety, etc.)
- Execution of the works and testing of materials to ensure compliance with drawings and specifications remains the responsibility of the contractor.
- Printing of drawings for site.



PAYMENT TERMS:

- | | |
|--|---------------|
| 1) Deposit payable at acceptance of quotation. | (R 26 000.00) |
| 2) Fees payable at technical drawing handover. | (R 14 600.00) |

TERMS AND CONDITIONS:

BLACKHOUND ENTERPRISES PTY LTD will be employed for the design of the external façade, reception and waiting, open plan office, kitchenette with seating, boardroom and ablutions (male + female). For example, a 3D visualization of the HR office blocks will be created, focusing on the above-mentioned areas. Thereafter, we will provide an estimated cost for this design. Once the design has been approved by the client, we will proceed with the technical drawings required by the contractor.

Management was not included in this total quotation, but a percentage was given at 5% of the project cost, spread over the duration of the project and claimed at the end of each month.

Municipal submission was not included in this quotation. We can quote this separately if required.

1.1) SITE VISITS:

If additional Site Visits are requested, a travel expense of **R650.00** per Site Visit will be charged. This will be invoiced at the end of each month for the duration of the project or when Site visits are requested.

1.1) PRINTS:

Our fees are exclusive of any hard copy prints. If we must make hard copy prints for any reasons not attributed to BLACKHOUND ENTERPRISES PTY LTD, the client will be notified beforehand and will be invoiced separately or added to the client's final invoice. Once the plans are approved by council, we will provide you with your stamped approved hard copy.

Revision drawings will be emailed to the site management team or the client where hard copy revision drawings will be the responsibility of the contractor / client / site manager.

If we must make hard copy prints for site, it will be added to an invoice at:

R55 per A1 print
R75 per A0 print.

1.2) TERMINATION:

If the agreement between the parties is terminated by either party for reasons not caused by BLACKHOUND ENTERPRISES PTY LTD, the fee for the work in progress and the completed work will be due for payment.

1.3) DEVIATIONS:

Any deviations made on site that require an updated plan will be billed at an hourly rate of R 650.00. An additional quotation covering the cost of revising the drawings will be sent to the client.

1.4) SUSPENSION:

BLACKHOUND ENTERPRISES PTY LTD retains the right to suspend all service until the settlement of any outstanding account.



1.5) OTHER PROFESSIONALS:

BLACKHOUND ENTERPRISES PTY LTD is not responsible for the performance of other professionals (such as Town Planners and Engineers), nor for the quality of drawings and documents provided by them, tender prices, the actions of Homeowner Associations, Municipalities, or Municipal Services. We are also not responsible for the performance of the Contractor or any of their Sub-Contractors, Suppliers, or employees.

1.6) COPYRIGHT:

BLACKHOUND ENTERPRISES PTY LTD retains the ownership of copyright to all of its intellectual property. No designs, drawings or documents may be used and shared with other parties without our express permission.

1.7) FEE OFFSET:

The Client is not entitled to 'set-off' or withhold payment for any alleged claim against either BLACKHOUND ENTERPRISES PTY LTD or any other party involved in the building contract. The claim is to be dealt with on its own merits.

1.8) FINAL INVOICE:

The final invoice will be due upon submission to council. If you decide not to proceed with council submission, the final invoice remains payable after two weeks from the notification of completed work.

1.9) VAT:

BLACKHOUND ENTERPRISES PTY LTD. Is not a VAT vendor. All architectural fees presented are exclusive of VAT until further notice.

ACCEPTANCE:

The Terms and Conditions presented here may be modified or amended as necessary only by written instrument signed by both parties.

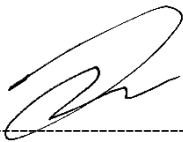
By submitting the non-refundable deposit payment, you are agreeing to the terms and conditions detailed in this document. This proposal is agreed upon in full, signed and dated.

By signing this document, I indicate that I understand, agree to, and accept the terms and conditions as contained herein, dated **12 September 2024**.

I, _____ hereby agree to the Terms and Conditions laid out in this document.

Email: dewald@blackhoundenterprises.com

Phone: 072 418 6867



Dewald Potgieter

Director | PAT 30442820

Daniel Strucken

Date:

