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ANNEXURE 01_FEE PROPOSAL

SUBMISSION OF AN EXISTING STRUCTURE FOR COUNCIL SUBMISSION (ERF 111 (of Portion 48 of Farm kuyga), Kuyga, Port Elizabeth)

Client name: Marco Scholtz / South Bakels
Client contact number: 072 620 6754
Client email: marco@sbakels.co.za



We know that realising creative projects like yours requires a unique combination of drive, ambition, skill and technical know-how, so at DMV we consider our team to be the best to ensure we provide solutions for our clients that are both realistic and extraordinary.

DMV prides itself on turning in projects timeously and within the variable constraints that inform a project of this nature. If you would like to contact some of our satisfied clients then please let me know. We have full confidence that whoever you may speak to you'll hear nothing but honest and positive endorsements. You can also view our portfolio of recent work online at: www.dmvarchitecture.co.za, or social media accounts ([Facebook](#) and [Instagram](#)).

We believe that each client is unique, so we take a unique approach to each brief and will work our hardest to design tailored and exciting spaces to meet your requirements. Throughout our design process we also follow various applicable best practices/principles to ensure your building is not only legally compliant, but also environmentally efficient and dynamic.

Client initial.....

PROJECT BRIEF: 01

Prepare Municipal Submission drawings to submit to NMBM:

Project cost and applicable fee:

1.	Travel time		
	Site	:	1 hrs
	NMBM council	:	1hr 30min
	Fire station for approval	:	1hr 30min
2.	Measuring up for As-builts		
	WAREHOUSE		
	Measure existing covered wash area.	:	41 sqm
	Measure existing internal warehouse for alterations. (Includes fire door)	:	125 sqm
	OFFICE BLOCK		
	Measure existing ground and first floor.	:	112 sqm
	BRAAI AREA		
	Measure existing braai area.	:	29.5 sqm
	CARPORT AREA		
	Measure existing carport area.	:	61 sqm
3.	Prepare as-builts for council.		
	OFFICE BLOCK		8 hrs
	BRAAI AREA		6 hrs
	CARPORT AREA		3 hrs
4.	Draw new council plans for proposed structure		
	NEW CANOPY		
	Propose new canopy over Entrance and Compressor area.	:	4 hrs
5.	Prepare council documentation and arrange signing thereof	:	2 hrs
Total time required		:	27 hrs
R 650.00 (excl VAT) / per hr			R 17 500 excl VAT
Total sqm measured		:	368.5 sqm
R 50.00 (excl VAT) / per sqm			R 18 425 excl VAT
Total estimated quote		:	R 35 925.00 excl VAT (Y / N)

Client initial.....

CLIENT ACCEPTANCE:

I accept the contents of this quotation as set out within this document and hereby instruct DMV Architecture to proceed with the associated work stages.

First name and surname:

Identity number/s:

Signed Acceptance: date :/...../.....

Client invoicing details:

GENERAL CONDITIONS

- On Appointment – 50% of the Fee will be due to confirm DMV's services.
- Payment of deposit constitutes acceptance of the attached Terms of Agreement.
- The proposed fee or any discount offered is valid for 30-days.
Should additional work be required in order to meet the requirements of Form 4, then the stipulated hourly rate will be applied and invoiced accordingly for payment prior to the submission of Form 4.
- The proposed fee does not include:
 - Submission fees (e.g. Council/Estate/NHBRC)
 - Professional consultancy fees that may be required (e.g. Structural Engineer, Quantity and Site Surveyors, Health & Safety, etc.)
 - Heritage applications should the building be found to be older than 60 years
 - Site development plans applications (which includes, payment of TDL and Sewer levies)
 - Execution of the works and testing of materials to ensure compliance with drawings and specifications remains the responsibility of the contractor.
 - Occupancy certification application.

We trust that this quotation will be favourably considered, we look forward to hearing from you in realising your project with you.

Kind regards,

Dal Venables

Director - Architect - reg PrArch 21014

Client initial.....